

LODDON PARISH COUNCIL

The Minutes of the meeting of Loddon Parish Council held on Thursday 10th
November 2016, 7.00pm in The Library Annexe, Loddon

Present:

John Bussens	(JB)	
Paul Clemence	(PC)	
Sarah Colman	(SC)	Vice Chair
John Coupe	(JC)	
Sophie Garrett	(SG)	
Gary Knights	(GK)	
Ray Lumley	(RL)	Chairman
Michael Roe	(MR)	
Margaret Wallace	(MW)	

In Attendance

Howard Keeling	(HK)	Finance & Projects Officer
Anne Panella	(AP)	Parish Clerk
Colin Gould	(CG)	District Councillor

Action

WELCOME

124 Chairman welcomed everyone to the meeting; Parish Councillors, members of the public and the District Councillor.

125 It was confirmed no-one wished to record the meeting.

APOLOGIES FOR ABSENCE

126 Were received from A Boles, J Strickland and County Councillor B Stone

DECLARATIONS OF INTEREST

127 None were received from SC for Item 6c, tabled Planning Application 2016/2448 and GK for Item 12a, Grant Application from Community Gym.

APPROVAL OF THE MINUTES OF THE MEETING HELD ON THURSDAY 13th OCTOBER 2016

128 **Present:** M Wallace omitted from the list of councillors present.

Resolved: to approve the Minutes of the meeting held on 13th October, with the above amendment. Proposed by MR, seconded by SC. All in agreement

MATTERS ARISING

129 Staithe Toilets: at the last meeting it was agreed to open the toilets once SNC provided confirmation of the 5-year funding. This was received in mid-October and, with all elements in place, it was agreed, through Chairs Action, that LPC would take responsibility for the toilets from half-term, 24th October. There are a number of minor issues to be resolved but none that require the whole facility to remain closed. It was noted that the toilets provided within the last three years in Harleston are now to be

closed and demolished due to on-going vandalism and the old block in the town will be refurbished.

- 130 Bridge Street: NCC have yet to confirm a date for the Engineers visit.
- 131 Broadcaster Advert 2017: agreed to seek to negotiate a lower rate for the advert as not now possible to obtain all the necessary funding.

PLANNING APPLICATIONS FOR A DECISION

- 132 2016/2546 Library at 31a Church Plain. Addition of key box to external wall. **Approve.** All in agreement.
- 133 2016/2335: 24 High Bungay Road. Dropped kerb. Noted that most houses in this vicinity now have dropped kerbs. **Approve.** All in agreement.
- 134 2016/2448 Listed Building Consent: 35 Bridge Street. Replacement of four sash windows. These will be in keeping with the requirements of a Listed Building. **Approve.** All in agreement.

The following applications have been approved by South Norfolk Council

- 135
- a. 2016/1496: Wood Farm, Bungay Road. Two storey side extension. Approval with Conditions, 03/10/2016.
 - b. 2016/1744: 1 Davy Place. Replacement of timber front window with uPCV. Approval with Conditions, 07/10/2016.
 - c. 2016/1745. 1a High Street. Proposed erection of detached single-storey annexe in rear garden of Grade II listed building. Approval with conditions, 14/10/2016.
 - d. 2016/1927. 21 High Bungay Road. Removal of existing single-storey flat roof and replace with new hipped roof over existing garage with new flat roof link and minor alterations. Approval with Conditions, 12/10/2016
 - e. 2016/2184. 1 High Bungay Road. Removal of Birch tree and Holly in way of new Birch hedge line. Approved, 19/10/2016

CORRESPONDENCE WITH REGARD TO PLANNING MATTERS

- 136 Loddon Embankment Steps: the documentation has been circulated; confirmed these steps and pathway are part of the Taylor Wimpey development which will transfer to LPC on completion of the development. No further comments received; agreed to confirm acceptance of the design to Blake Associates.
- 137 Revised Broads Plan 2017-2022: No further comments received.
- 138 Church Plain Toilets: SNC have indicated these will close at the end of December 2016. SNC have now confirmed they are aware that LPC will take on the running of these toilets for a period of time, subject to agreement with SNC on the terms of the License. Meeting to be arranged between LPC and SNC Community Services to agree terms and duration of temporary License.

HK/AP

POLICE REPORT

- 139 No report is available for the meeting. The Police have reviewed communications with Parish Councils and will now provide a monthly report on crime statistics by electoral Ward supplemented by a Quarterly newsletter about policing initiatives in South Norfolk.

TOURIST INFORMATION REPORT for 2016

- 140 Numbers seeking TI during 2016 was down on the previous year, likely due to the For Sale sign outside the Old Town Hall and the departure of the two business that were previously in the building. Also the office was not open on Friday's – a day that possibly might bring in more visitors in the area for long weekends.
- 141 Consideration needs to be given to where the TI office will be situated in future. It is proposed to open on Friday and Saturday afternoons in 2017 so a request for more volunteers is being made.
- 142 Thanks from LPC to the Tourist Information team for all their efforts in making visitors welcome to the town.

PUBLIC FORUM

- 143 Yellow Lines on Market Place outside Co-op: cars park across the dropped kerb outside the supermarket causing obstruction to those with buggies or mobility scooters. Noted that to seek to have yellow lines painted will likely take an unacceptably long timescale. Seek advice from Highways with regard to alternatives, such as bollards.
- 144 Food Waste Collections in South Norfolk: CG confirmed that SNC has decided not to introduce these collections at present.
- 145 George Lane Roundabout: numerous emails have been in circulation and it is now understood that the roundabout must be in place prior to the occupation of the 125th house. The developer had previously indicated their intention to deliver the roundabout earlier than the 125th trigger and negotiations are on-going between the developer and NCC on this basis.

HK/AP

CHAIRMANS REPORT

- 146 Nothing further to report.

FINANCIAL REPORT AND ACCOUNTS FOR PAYMENT

- 147 The following were presented for approval

Anne Panella	Clerk Salary (October)	£1,235.60
Howard Keeling	Finance Officer Salary (October)	£469.68
Lesley Fish	Tourist Information Salary (October)	£201.60
David Greeves	Littering Picking	£210.00
HMRC	PAYE (Month 7, 2016/17)	£295.60 (credit)
LGPS	Pension Contributions	£276.04
South Norfolk Council	Annual Charge of Doggy Bins	£702.43
Howard Keeling	Frames for Staithe Toilet Signs	£22.00
Howard Keeling	Stationery	£12.57

TalkTalk	Telephone and Broadband	£35.20
See the Difference!	Staithe Toilet Cleaning contract (October)	£230.27
PHS	Annual charge for provision of goods and services to Staithe Toilets	£1,512.60
TOTAL		£4,916.89

148 Additional invoices for approval as follows:

Came & Co, additional premium for Staithe Toilets	£182.87
Loddon DIY: plants for tubs, hedge cutting	£102.70
South Norfolk Council Grounds Maintenance	£5,930.40
GRAND TOTAL	£11,132.86

149 Confirmation has been sought on what the contract with SNC includes and whether LPC could obtain the same works at a more competitive rate.

150 Confirmed that the TI salary is the last for the current year and will commence again in April 2017

Resolved: to approve the payments as above. Proposed by PC, seconded by SG. All in agreement.

151 Grant Application from Community Gym: LPC provided funds earlier in the year for leaflets and flyers. As the Community Gym is not a charity they are unable to access a range of funding streams. Suggested that the organisation seek advice from the Charities Commission with regard to this; link to LPC via FaceBook to increase awareness and to seek funds from other organisations such as Norfolk Community Foundation, Geoffrey Watling Trust etc. This request does not meet the criteria for accessing the Member Ward Budget at SNC.

Resolved: to refuse the application as funds already provided this year. Proposed by MW, seconded by SC. Majority agreement with three abstentions.

152 Precept Meeting 2017/18: dates of either 29th November or 1st December. **AP** AP to emails all councillors with regard to confirming availability.

REPORTS FROM PARISH COUNCILLORS

153 JS report, presented within the papers, was noted.

154 George Lane Roundabout: the confusion around the provision of this roundabout appears to conflict with the planning permission granted in 2013/4 and is unacceptable with little information being provided by either SNC or NCC. With winter approaching resulting in shorter working days the earliest the proposed work can now commence is Spring 2017.

155 Jubilee Hall Management Committee: the Treasurer has resigned and the second Caretaker will be leaving at the end of November.

156 Grants available: grants for rural businesses are available, from EU funds.

Waveney is the most successful group in the country obtaining grants of up to 40% of total.

- 157 Davy Place Gardening Club: thanks to LPC for the grant towards providing flower tubs for the area.
- 158 Remembrance Day: service to be held at church at 10.45 on Sunday 13th November.
- 159 Traffic on A146: there are increasing incidents of stationary traffic on this road and NCC providing no information as to reasons or proposals to mitigate.

REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

- 160 Devolution: BS confirmed in his report that NCC will consider ratifying the Devolution proposals at a meeting on 7th December. However, not all the Orders have been viewed and central government have been requested these be received before ratification. It was noted that if the County Council vote against Devolution it is unlikely the proposals will go forward for the county as a whole.
- 161 Five year Landbank: developers are exploiting loopholes in the legislation to obtain permission on numerous sites around the county.
- 162 The toilets in Diss are to be re-developed along the model used at the Staithe.
- 163 Member Ward Budget: up to £1,400 remains in this budget to be allocated by end of 2016. If anyone aware of projects that have not received any funding in the past two years, and meet the funding criteria, to contact BS.

SIGNIFICANT CORRESPONDENCE

- 164 The list as circulated was noted and no additional action required. Noted that CCTV has now installed around the houses/flats on the site of the former bank to provide deterrent for continuing vandalism in the area.

DATES OF FUTURE MEETINGS

- 165 Next two meetings as follows, commencing at 7.00pm
- Thursday 8th December 2016. Agenda items to Clerk by 30th November
 - Thursday 12th January 2017. Agenda items to Clerk by 4th January

The meeting closed at 9.15 pm