

LODDON PARISH COUNCIL

The Minutes of the meeting of Loddon Parish Council held on Thursday 13th
October 2016, 7.00pm in The Library Annexe, Loddon

Present:

| | | |
|-------------------------|-------------|-----------------|
| Anne Boles | (AB) | |
| John Bussens | (JB) | |
| Sarah Colman | (SC) | |
| Sophie Garrett | (SG) | |
| Gary Knights | (GK) | |
| Ray Lumley | (RL) | Chairman |
| Michael Roe | (MR) | |
| June Strickland | (JS) | |
| Margaret Wallace | (MW) | |

In Attendance

| | | |
|---------------------|-------------|--------------------------|
| Anne Panella | (AP) | Parish Clerk |
| Barry Stone | (BS) | County Councillor |

Action

WELCOME

87 Chairman welcomed everyone to the meeting; Parish Councillors, members of the public, representatives from Taylor Wimpey, James Blake Associates and the County Councillor.

88 It was confirmed no-one wished to record the meeting.

APOLOGIES FOR ABSENCE

89 Were received from J Coupe, P Clemence, C Gould, H Keeling and J Pike (Police)

DECLARATIONS OF INTEREST

90 None were received

APPROVAL OF THE MINUTES OF THE MEETING HELD ON THURSDAY 8TH SEPTEMBER 2016

91 **Resolved:** to approve the Minutes of the meeting held on 8th September. Proposed by JS, seconded by MW. All in agreement

MATTERS ARISING

92 Bridge Street: NCC have confirmed that an Engineer will visit the area in the near future and Highways are now proposing any disruption will be no more than two/three days. There are two issues; surface water, due to non functioning surface water drainage, and sewerage overflow and it is not yet confirmed if these are separate or joint problems. LDBA and LPC have requested a meeting on site with Highways but no date is yet confirmed.

93 Tree Wrapping: unlikely that the additional seven trees will be approved;

the Market Town Initiative (MTI) that funds a number of projects has received applications in excess of available funds.

- 94 Staithe Toilets: SNC are committed to having these open by Half-Term. SNC will open and close each day, at their expense, until the electronic locks are installed. LPC will become responsible for their upkeep from the time of opening but it was noted that SNC have yet to provide confirmation of the funding to be received by LPC over a five year period; until this is confirmed LPC will not take responsibility.

PLANNING APPLICATIONS FOR A DECISION

- 95 2016/2165 Land at Beccles Road. Outline permission for four self-build dwellings. **Refuse with recommendation that Application is decided by Committee, not delegated.** 7 in agreement, 3 abstentions.
- 96 2016/2117: Old Farmhouse, Bush Farm. New steel frame cattle barn. **Approve.** All in agreement
- 97 Norfolk County Council: Street Lighting on George Lane development. NCC has previously adopted street lighting on developments providing they meet the required standard but Highway authorities are no longer adopting street lighting where there is no highway need. LPC could install lighting, through a contractor, and supply via a maintenance contract with each household. **Agreed LPC do not want to take on responsibility for street lighting.** All in agreement
- 98 The following applications were received for information:
2016/2100 and 2016/2101: Units K1-K2, Little Money Road. Retention of B2 use and removal of previous conditions.

The following applications have been approved by South Norfolk Council

- 99 a) 2016/1934: 12 Market Place: Garden Room to rear of property.
b) 2016/1972: Old Farmhouse, Bush Farm, Stubbs Green. Replacement timber windows and doors.
c) 2016/2053: 18 High Street: Works to tree in Conservation Area.
2016/2073: 1 Old Mill Loke. Reduce height of three trees in Conservation Area.

CORRESPONDENCE WITH REGARD TO PLANNING MATTERS

- 100 The access from the Taylor Wimpey site to the footpath that runs along the edge of the river on the western edge of the development has, over the time of the development, resulted in an overall 3 metres elevation change thus necessitating the inclusion of steps on the embankment. LPC will be adopting the on-going maintenance of both the footpath, steps, playarea and Public Open Space (POS) when the development site is complete.
- 101 The proposals presented will have wooden steps with anti-slip strips and metal handrails although these are not required on the shallower risers at the bottom of the steps. The provision of Solar lights within the steps or

to the side has yet to be confirmed. The current poor state of the footpath was raised; the weeds and brambles are now very high and growth across the path severely restricting access. Clarification is required as it was expected that the footpath would be maintained during the building works and up to handover.

- 102 Agreed that Blake Associates/Taylor Wimpey will provide a more detailed report for consideration and approval of the Parish Council.

POLICE REPORT

- 103 A written report has been provided noting that between 5th September to 5th October the following incidents were recorded:

3 x violence
 1 x theft
 1 x theft from a vehicle
 1 x criminal damage
 1 x public order
 1 x aggravated vehicle taking

- 104 The Police confirmed that they continue to monitor Church Plain, with both visible and covert patrols, with regard to suspected drug dealing, but noted that most activity occurs after 11.00pm when there are no patrols.

- 105 Confirmed that the Police have attended the properties on the old bank site with regard to incidents of anti-social behaviour.

PUBLIC FORUM

- 106 River Chet: confirmed that the Broads Authority are committed to ensuring the waterway is dredged and remains navigable.

CHAIRMAN'S REPORT

- 107 Staithe Toilets: no further update than already noted.

FINANCIAL REPORT AND ACCOUNTS FOR PAYMENT

- 108 The following were presented for approval

| | | |
|----------------------|---|-----------|
| Anne Panella | Clerk Salary (August and Sept) | £1,376.66 |
| Howard Keeling | Finance Officer Salary (Sept plus TOIL) | £1,209.08 |
| Lesley Fish | Tourist Information Salary (Sept) | £252.00 |
| David Greeves | Littering Picking | £162.00 |
| HMRC | PAYE (Month 6, 2016/17) | £444.21 |
| LGPS | Pension Contributions | £429.98 |
| Royal British Legion | Donation for Remembrance Day Wreath | £25.00 |
| VITAL | Pest Control on Old Hockey Field | £59.97 |
| GDC Ltd | Maintenance Work on Football Pitch | £591.38 |
| TalkTalk | Telephone and Broadband | £35.20 |
| Fenland Leisure | Skatepark Repairs | £4,127.86 |
| Loddon Building | Fire Extinguisher Inspection | £54.00 |

| | | |
|--------------------|-------------------------------|------------------|
| Preservation Trust | | |
| Roberts & Son | Toner Cartridge | £52.80 |
| Eon | Electricity: Pyes Mill | £7.94 |
| Loddon DIY | Bulbs/Flowers for Winter tubs | £150 |
| Office Equipment | Printer and Telephone | £99.98 |
| TOTAL | | £9,078.06 |

- 109 Additional invoices for approval as follows:
 Came & Co, Public Liability Insurance £1,303.31
 Mazars 2015/16 External Audit £ 390.00
 Cleaning of the three bus shelters in
 Loddon, £20 per shelter plus VAT. £ 72.00
GRAND TOTAL £10,843.37
- 110 Picnic Table Repair: Agreed not to proceed with this at present but to obtain quote for resin tables that will be minimum maintenance. **HK**
- 111 Broadcaster Ad: as for last year LPC in agreement to pay up to £500 and seek the balance from other sources such as LDBA. **AP**
- 112 Office laptops: agree in principle but require more information on the set-up with regard to cloud and network connections. **HK/AP**
- Resolved:** to approve the payments as above. Proposed by JS, seconded by MR. All in agreement.
- REPORTS FROM PARISH COUNCILLORS**
- 113 Pyes Mill: the agreement with the Broads Authority to take on responsibility for this area, and the long term moorings, has yet to be confirmed.
- 114 Tree blocking waterway: the Broads Authority have been informed although noted that as the land is not registered to the BA they are not obliged to remove. Agreed to monitor in the next few days and, if the obstruction is not removed, to consider whether LPC will take action to remove.
- 115 Cinema Group: is seeking new members
- 116 Jubilee Hall: are applying for funds from the Aviva Community Fund
- 117 Flower Beds, Church Plain: SNC have confirmed they are responsible for the upkeep of these but unclear how often maintenance work is carried out.
- 118 Road Names, George Lane Development: *Oak Drive, Spindle Road/Drive, Valley View.* Deadline for sending suggested names to SNC is end October.
- REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**
- 119 CG sent a report confirming that the Church Plain Toilets will close at the end of 2016; LPC have not been given the opportunity to discuss any

alternative use with SNC.

120 George Lane Development: NCC have confirmed that the roundabout should be completed prior to occupation of the 125th house; LPC understood the roundabout was to be completed before work on the houses was to commence. NCC are currently negotiating with Halsbury Homes over the cost of the scheme and method of delivery which is tied into the bond/surety that the developer is required to hold that ensures no burden falls to public funds in the event of the developer going into administration or work not being completed to Highways standard.

121 First Buses: it was reported to BS the numerous occasions when buses do not arrive in Loddon, leaving passengers with no alternative modes of travel.

SIGNIFICANT CORRESPONDENCE

122 The list as circulated was noted and no additional action required.

DATES OF FUTURE MEETINGS

- 123
- Schedule of dates for 2017 was noted
 - Thursday 10th November 2016 at 7.00pm. Agenda Items to Clerk by 1st November
 - Thursday 8th December 2016 at 7.00pm

The meeting closed at 9.30 pm