

LODDON PARISH COUNCIL

Clerk: Anne Panella

The Library Annexe, Church Plain, Loddon, Norfolk, NR14 6EX

Email: clerk@loddonpc.org.uk Tel: 01508 522020

**You are summoned to the Loddon Parish Council meeting at 7.00pm
on Thursday 14th September 2017 in The Library Annexe**

**Members of the public are welcome to attend and there will
be an opportunity for public participation under *Public Forum***

- | | | |
|---|--|------|
| 1 | WELCOME and to note if anyone wishes to record the meeting | 7:00 |
| 2 | APOLOGIES FOR ABSENCE | 7:15 |
| 3 | APPOINTMENT OF CO-OPTED PARISH COUNCILLOR
To approve the co-option of Mr David Bingham to May 2019 | |
| 4 | DECLARATIONS OF INTEREST | 7:20 |
| 5 | APPROVAL OF THE MINUTES OF THE MEETING HELD ON THURSDAY 13th
JULY 2017 | 7:22 |
| 6 | MATTERS ARISING
Minute 171: shingle on pavement outside Bank houses
Minute 172: Highways signs at junctions
Minute 161: Bollards on pavement at junction of Bridge Street/George Lane | |
| 7 | PLANNING
The following applications require a decision/comments:
i) 2017/1936: Land adjacent to Unit L, Little Money Road. Two new industrial units with six car parking spaces per unit
ii) 2017/1896: Stubbs Cottage, Stubbs Green. Replacement of all windows and doors, demolish porch and replace with French doors to rear, re-stile external store roof, replace external drainage pipework, repair guttering and other associated works | 7.30 |
| | The following applications have been approved:
i. 2017/1720: 13 Bridge Street. Discharge of Condition 3 (roof tile, details of new windows and gable joinery)
ii. 2017/2466: Land North of George Lane. Discharge of remaining conditions
iii. 2017/1424: 28 High Street. Single storey rear extension plus Listed Building Consent
iv. 2017/0761: Flat 1, 24 High Street. replacement of window to front, east facing, sash | |

For Information:

- i. A new Tree Preservation Order (TPO) has been served on the trees on the parcel of land at Old Market Green. This land is designated as 'landscaped area' on the original plans
- ii. 2017/1506: 20 High Street. Work to trees in conservation area; reduce height of Poplar to 10.6 metres
- iii. 2017/1727: installation of 20 metre communications mast at junction of George Lane and A146
- iv. 2017/1757: 15 Norton Road. Change the roof design to a flat roof

The following application has been refused:

2017/1571: Land to the rear of Wanderer Place. Proposed erection of 1.5 storey dwelling

8 **PUBLIC FORUM** 7.45

9 **JUBILEE HALL** 8.00

- i) Draft Minutes of the JHMC meeting on 14th August (for information)
- ii) To **approve** the Agreement between LPA and JHMC for loan to purchase a new boiler

10 **REVIEW OF CHURCH PLAIN and STAITHE TOILETS**

- i. To receive building and drainage Survey for the Church Plain toilets and agree future action
- ii. To receive a verbal update following drainage Survey on the Staithe toilets

11 **ANNUAL EXTERNAL AUDIT REPORT**

To note that the Audit is in according with proper practice with no matters of concern

12 **ACCOUNTS FOR PAYMENT:** to receive financial report and agree expenditure 8.28

12.1	Vital Pest solutions	Mole treatment - Old Hockey Field	£59.97
12.2	Adept IT Solutions	Support for Onedrive Issue	£84.00
12.3	Anne Panella	July Salary	£1026.77
12.4	Lesley Fish	July Salary	£220.68
12.5	David Greeves	July Salary	£220.65
12.6	Howard Keeling	July Salary	£533.72
12.7	HMRC	July Contribution	£274.46
12.8	Norfolk Pension Fund	July Contribution	£324.54
12.9	Loddon Garden & DIY	Grounds Maintenance & Repairs	£985.00
12.10	See The Difference!!!	Toilet Cleaning	£1303.13
12.11	Roberts & Sons	Printer paper	£36.60
12.12	Norfolk County Council	Bollard Installation - George Lane/Bridge St	£1337.82
12.13	Lesley Fish	Eco Swing Pavement sign for TIC	£110.40
12.14	JW Smartmeters	Shower Tokens	£114.00

12.15	Roberts & Sons	Envelopes	£17.52
12.16	EON	Electricity – Pyes Mill	£8.10
12.17	Saffron Housing Trust	Garage rental	£52.00
12.18	P Bowyer Associates Ltd	Drain Survey- Church Plain toilets	£312.00
12.19	TalkTalk	Telephone & Broadband	£39.70
12.20	Lesley Fish	August Salary	£275.85
12.21	David Greeves	August Salary	£220.65
12.22	Anne Panella	August Salary	£1026.77
12.23	Howard Keeling	August Salary	£554.30
12.24	HMRC	August Contribution	£267.06
12.25	Norfolk Pension Fund	August Contribution	£324.54
12.26	Playing Field Committee	Tennis fees	£15.00
12.27	Loddon Garden & DIY	Grass cutting	£722.98
12.28	See The Difference!!!	Toilet Cleaning	£1689.83
12.29	Adept IT Solutions	Printer Fix	£43.20
		TOTAL	£12,201.24

12.30 Insurance for Playing Field £1,739

12.31 Consider grant for the Football Club for new goalposts

12.32 Consider a grant to host loddon.org.uk website £35.99

12.33 Consider a grant to the Loddon & District Day Centre: £100.00

12.34 Consider a grant to the Chet Valley Festival: £130.00

12.35 Replacement litter bins

13 **LODDON MARINA/PYES MILL/BROADS AUTHORITY** 8.40

Verbal update on discussions regarding proposed Service Level Agreement at Pyes Mill

14 **TOURIST INFORMATION**

To receive TIC activity report

15 **TO RECEIVE, FOR INFORMATION, REPORTS FROM PARISH COUNCILLORS** 8.50

16 **TO RECEIVE, FOR INFORMATION REPORTS FROM DISTRICT AND COUNTY COUNCILLORS** 9.00

17 **TO RECEIVE LIST OF SIGNIFICANT CORRESPONDENCE** and agree any necessary actions (list as circulated)

18 **DATES OF NEXT MEETINGS**

- Thursday 12th October. Agenda items to Clerk by 3rd October 2017
- Thursday 9th November. Agenda items to Clerk by 31st October 2017

Parish Clerk, 6th September 2017