

# LODDON PARISH COUNCIL

Clerk: Anne Panella  
The Library Annexe, Church Plain, Loddon, Norfolk, NR14 6EX  
Email: clerk@loddonpc.org.uk Tel: 01508 522020

You are summoned to Loddon Parish Council meeting at 7.00pm  
on Thursday 13<sup>th</sup> September 2018 in The Library Annexe

Members of the public are welcome to attend and there will  
be an opportunity for public participation under *Public Forum*

Item		Time
1	<b>WELCOME</b> and to note if anyone wishes to record the meeting	7:00
2	<b>APOLOGIES FOR ABSENCE</b>	7:15
3	<b>DECLARATIONS OF INTEREST</b>	7:17
4	<b>APPROVAL OF THE MINUTES OF THE MEETING HELD ON THURSDAY 12<sup>th</sup> JULY 2018</b>	7:40
5	<b>MATTERS ARISING</b> <u>Minutes 97 and 126:</u> Painting of shower cubicle	7:45
6	<b>TO RECEIVE, FOR INFORMATION REPORTS FROM DISTRICT AND COUNTY COUNCILLORS</b>	
	<b>PLANNING</b>	7.50
7	<u>The following applications require a decision from the council at the meeting:</u> <ol style="list-style-type: none"><li><u>2018/1896. Willowdale Barn, Mundham Road:</u> conversion of garage together with single storey rear extension to garage to form domestic annex</li></ol> <u>The following applications have been approved</u> <ol style="list-style-type: none"><li><u>2018/0850. 43 Bridge Street/Mill:</u> subdivide current house to make two dwellings, plus Listed Building consent</li><li><u>2018/1176. Alex Walters Ltd, Little Money Road:</u> change of use from B2 to Mixed Use B2 and car sales</li><li><u>2018/1329. 13 Mill Road:</u> side infill with pitched roof and conservation rooflights</li><li><u>2018/1395. The Clock House, Beccles Road:</u> change of use of Clock House to residential dwelling</li><li><u>2018/1429. 2 Beccles Road:</u> change of use from garage and workshop to residential dwelling</li></ol>	
8	<b>PUBLIC FORUM</b>	8.05

9.1	Vital Pest Solutions	Mole Control - hockey field	£59.97
9.2	Vital Pest Solutions	Mole Control - hockey field	£59.97
9.3	Wave (Anglia Water Business Ltd.)	Water Rates - Staithe toilets	£337.72
9.4	See The Difference!!!	Bus shelter cleaning	£108.00
9.5	Elec-Tech Electrical Services Ltd	PAT Testing	£111.00
9.6	Saffron Housing Trust	Rent – Garage	£52.00
9.7	Glasdon UK ltd	Bench for Jubilee Hall playing field	£796.60
9.8	Staff Salaries	July salaries	£2027.38
9.9	Norfolk Pension fund	July contribution	£337.08
9.10	HMRC	July contribution	£310.51
9.11	nPower Business	Electricity - Staithe Toilets	£52.87
9.12	TalkTalk	Telephone & Broadband	£43.70
9.13	See The Difference!!!	Toilet Cleaning	£1351.15
9.14	Loddon Garden & DIY	Grounds Maintenance	£739.96
9.15	Cash	Petty Cash Float	£25.00
9.16	Inty Cascade Ltd	Office 365 subscription	£11.28
9.17	Fenland Leisure Products	Skate Park repairs	£418.80
9.18	Roberts & Son	Photocopier paper	£16.20
9.19	Noticeboard Company	Noticeboard for allotments	£556.80
9.20	Apogee	Photocopying charges	£18.28
9.21	nPower Business	Electricity - Church Plain toilets final bill	£44.67
9.22	Eon	Electricity – Pyes Mill	£10.28
9.23	Came & Company	Parish Council insurance	£1701.91
9.24	South Norfolk Council	Business Rates – LPC Office	£178.00
9.25	South Norfolk Council	Business Rates – Staithe toilets	£570.00
9.26	Saffron Housing Trust	Rent – Garage	£52.00
9.27	See The Difference!!!	Pressure Wash – Memorial steps	£186.00
9.28	nPower Business	Electricity - Staithe Toilets	£53.52
9.29	Staff Salaries	August salaries	£2071.08
9.30	Norfolk Pension fund	August contribution	£337.08
9.31	HMRC	August contribution	£306.51
9.32	Vital Pest Solutions	Mole Control - hockey field	£119.96
9.33	TalkTalk	Telephone & Broadband	£43.70
9.34	Leslie Lipton Ltd	Skate Park 1 <sup>st</sup> Payment	£52207.74
9.35	See The Difference!!!	Toilet Cleaning	£1351.15
9.36	Inty Cascade Ltd	Office 365 subscription	£11.28
9.37	South Norfolk Council	Business Rates – LPC Office	£178.00
9.38	South Norfolk Council	Business Rates – Staithe toilets	£570.00
9.39	Loddon Garden & DIY	Grounds Maintenance	£1699.36
		<b>TOTAL</b>	<b>£69126.51</b>

- a. To approve updated Unity Trust Bank Mandate
- b. To approve updated Financial Regulations
- c. To approve engagement of solicitor to register Staithe Toilets with Land Registry
- d. To approve re-pointing of paved area surrounding the War Memorial
- e. To approve cleaning contract for the LPC offices

**LODDON STAITHE and PYES MILL**

- 10 To consider proposals by Loddon Marina to increase security at the boatyard and improve signposting for visitors to the area
  
- 11 **TO RECEIVE, FOR INFORMATION, REPORTS FROM PARISH COUNCILLORS**
  - i. AGM at Jubilee Hall on 1<sup>st</sup> August
  
- 12 **POLICE**

To receive monthly Police report
  
- 13 **TO RECEIVE LIST OF SIGNIFICANT CORRESPONDENCE** and agree any necessary action (list as circulated)
  - a. Proposed Lease between Norfolk Property Services (NPS) and LPC
  - b. Loddon Tourist Information Report
  
- 14 **DATES OF NEXT MEETINGS (all at 7.00pm in LPC offices unless stated)**
  - a. Thursday 11<sup>th</sup> October. Agenda items to Clerk by 2<sup>nd</sup> October
  - b. Thursday 8<sup>th</sup> November. Agenda items to Clerk by 30<sup>th</sup> October

*Parish Clerk, 6<sup>th</sup> September 2018*