

LODDON PARISH COUNCIL

Minutes of Loddon Parish Council meeting held on Thursday 12th April 2018 at
7.00pm in The Library Annexe, Loddon

Present:
David Bingham (DB)
Ray Lumley (RL) Vice Chair
Michael Roe (MR)
June Strickland (JS)
Margaret Wallace (MW)
John Coupe (JC)

In Attendance
Howard Keeling (HK) Finance & Projects Officer
Colin Gould (CG) District Councillor

WELCOME

- 10 The Vice-Chair welcomed everyone to the meeting and confirmed that no-one wished to record the meeting. RL confirmed the recent resignation of Sarah Colman as Chair and Parish Councillor

11 APOLOGIES FOR ABSENCE

Were received from Anne Panella, John Bussens, Paul Clemence, Sophie Garrett, and Gary Knights.

12 DECLARATIONS OF INTEREST

None were declared

13 APPROVAL OF THE MINUTES OF THE MEETING HELD ON THURSDAY 8TH MARCH 2018

Resolved: to approve the Minutes of the meeting held on 8TH March 2018. Proposed by MW, seconded JS. All in agreement.

MATTERS ARISING

- 14 No issues were raised.

REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

- 15 South Norfolk Council are looking to pass the responsibility for Hales Green to either Hales and/or Loddon Parish Councils. CG has reminded South Norfolk that in the mean time they should not be neglecting their duties in respect of the Green.

- 16 No report received from the County Councillor.

PLANNING

- 17 a) 2018/0645 – Discharge of conditions regarding windows, fireplace and porch of Planning Permission 2017/2322.

- 18 The following applications have been approved:

- a) 2018/0258 - Hobart High School: change of use from domestic property to offices for use by Clarion Academy Trust
- b) 2018/0260 - 5 Church Plain: retention of replacement garage door on outbuilding
- c) 2018/0295 – 3 Church Plain: retention of roller garage doors and associated brickwork
- d) 2017/2549 - 18 High Street: double glaze first floor front windows
- e) 2018/0207 - Bush Farm, Stubbs Green: front and rear extensions; double cart shed, garage and alterations
- f) 2017/2914 - Land at George Lane: sign to advertise development
- g) 2018/0284 – 9 Mill Road: removal of two tall leylandii

PUBLIC FORUM

- 19 The TIC reported an enquiry relating to the nearest public convenience from a visitor expecting to use the now closed facilities on Church Plain. Concern expressed that this will become a regular occurrence.
- 20 Concern expressed regarding the continued illegal parking by employees and customers of the take-aways at the bottom of George Lane. A member of the public had been advised by South Norfolk Council’s Parking Enforcement team to forward them photographs of the offending vehicles taken 5 minutes apart and showing the location of the tyre valve in each to demonstrate the vehicle had not moved.
- 21 It was suggested that the library be asked to not place their A-boards in the corridor as this effectively blocks the entrance to the TIC.

APPROVAL OF THE PARISH RISK ASSESSMENT

- 22 The Risk Assessment, previously emailed to Parish Councillors, has been updated in line with review comments to include reference to the Jubilee Hall Car Park, and now requires Parish Council approval.

Resolved: To approve the Parish Risk Assessment. Proposed by JS, seconded by JC. All in agreement.

FINANCIAL REPORT AND ACCOUNTS FOR PAYMENT

| | | | |
|----|------------------------|---|-----------------|
| 23 | Loddon Garden & DIY | Padlock, keys, sacks for (PFC) | £48.68 |
| | Adept IT Solutions | ESET Internet Security S/w & Tech Support | £289.39 |
| | Glasdon UK Ltd | Waste Bin for Playing Field (PFC) | £381.00 |
| | Npower Ltd | Electricity (Staithe Toilets) | £286.76 |
| | Npower Ltd | Electricity (Staithe Toilets) | £375.94 |
| | Eon | Electricity (Pyes Mill) | £7.38 |
| | Saffron Housing Trust | Garage Rental | £52.00 |
| | Loddon & Chedgrave PFC | Transfer of Tennis Court Fees | £120.00 |
| | TalkTalk | Telephone & Broadband | £40.95 |
| | David Greeves | March Salary | £220.65 |
| | Lesley Fish | March Salary | £165.51 |
| | Anne Panella | March Salary | £1026.77 |
| | Howard Keeling | March Salary | £530.91 |
| | Norfolk Pension Fund | March Contribution | £324.54 |
| | HMRC | March Contribution | £261.06 |
| | See The Difference!!! | Toilet Cleaning | £1411.13 |
| | | TOTAL | £5542.67 |

24 Invoices received after despatch:

| | |
|---|------------------|
| Rigour Survey Ltd: Skate Park survey | £660.00 |
| LCPAS: Annual Subscription | £100.00 |
| Crook Powerwash: Tennis Court Cleaning | £600.00 |
| Anglia Water: Water rates Staithe Toilets | £318.32 |
| GRAND TOTAL: | £7,220.99 |

Resolved: to approve all the expenditures above. Proposed by DB, seconded by MR. All in agreement.

- 25 Following the removal of the skip bins from Loddon Staithe by South Norfolk Council, the Parish Council have been advised by South Norfolk that whilst they will install replacement waste bins, the purchase of those bins will be the Parish Council's responsibility.

Resolved: To purchase four Glasdon Admiral Waste bins at £183.70 (incl. VAT & delivery) for installation besides the moorings on Loddon Staithe. Proposed by JS, seconded by MW. All in agreement.

- 26 Following frequent vandalism and concerns around health and safety the Parish Council is to consider the removal of the shelter situated besides the Skate Park ahead of the skate park renovation. HK to obtain quotation. **HK**

- 27 The quotation for the agreed works in Church Plain car park in front of the War Memorial has yet to be received. HK to chase Loddon Garden & DIY. **HK**

- 28 Designs for additional signage for the TIC were reviewed. It was agreed that the designs would benefit from the inclusion of a Tourist Information style 'z' to help identify the precise location of the TIC. It was also agreed that the A-board be the same on both sides with a directional arrow pointing towards the TIC.

Resolved: Additional signs with proposed design amendments to be purchased from GraphixBank. Proposed by JS, seconded by DB. All in agreement.

- 29 Further quotes to be obtained for a feather-style sign to be located in front of the library, a replacement finger sign and a sign to go above the entrance to the library. **HK**

- 30 It was agreed that flowers are needed for the Flower tubs located throughout the village.

Resolved: Flowers to be ordered from Loddon Garden & DIY for the flower tubs. Proposed by JC, seconded by JS. All in agreement.

- 31 Halsbury Homes have written to the Parish Council asking for their agreement in principle to a contribution of £28,000 towards the upgrade of existing play equipment in the Parish. This would be in lieu of the installation of new play equipment in the Green Space Area on St George's Park as per the planning permission. The Green Space Area would remain.

Resolved: The Parish Council wished to thank Halsbury Homes for their proposal but have concerns for the safety of the children living on St George's Park in crossing the road to access existing play areas and on that basis could not agree to the proposal. Proposed by JC, seconded by MW. All in agreement.

VEHICLE ACTIVATED SIGNS

- 32 The report written by AP regarding the potential purchase of a VAS was received and the recommendations agreed, specifically:

- i. To obtain more detailed quotations from Westcotec for the purchase of a SAM2
- ii. To prepare a bid for the Parish Partnership Scheme

Resolved: The recommendations identified in the VAS report to be implemented. Proposed by MR, seconded by RL. All in agreement.

REPORTS FROM PARISH COUNCILLORS

- 33 There has been significant feedback from members of the public in relation to the recent closure of the footpath to the rear of the fire station connecting the Beccles Road and Mill Road footpaths. This footpath bordering the beck has been closed by the landowner, Langley Estates. RL has spoken to Chris Townsend at Langley Estates whose view is that a permissive right of way does not exist across their property contrary to local opinion. Langley Estates will continue to fence the path and consider any infringement trespass on their property.
- 34 It was suggested that the Parish Council pursue the implementation of a Public Right of Way (PRoW) for this path.
- Resolved:** The implementation of a PRoW to be pursued. Proposed by DB, seconded by MR. Majority in agreement.
- 35 DB has arranged for the owner of the Skate Shop in Beccles, a professional skate boarder, to visit Loddon Skate Park on the 19th April to provide input to the proposed redesign of the Park.
- 36 Freestyle are arranging a consultation with Hobart High School w/c 16th April also to review their design and have confirmed that South Norfolk Council require full planning application be submitted for the new skate park. Work is scheduled to commence in July.
- 37 A response from South Norfolk Council regarding the seven street lights that the Parish Council wish to see retained is still awaited.
- 38 Reports of fly-tipping have been received following the implementation of charges at Council Refuse sites at the beginning of April. Bags have been dumped at the Staithe, Pyes Mill, Sandy Lane and Chedgrave Common. These have been reported to South Norfolk Council. Norfolk County Council website suggests contacting County directly for reporting.
- 39 A notice has been placed in the May edition of the Contact Magazine asking for nominations for the Freedom of Loddon award for 2018.

SIGNIFICANT CORRESPONDENCE and agree any necessary actions

- 40 The list was presented and only one action identified. The offer of a discount scheme for the emptying of the Parish Dog bins, whereby the bins are emptied once a week rather than the current twice weekly resulting in a £34 per annum saving, will not be taken up.

HK

DATES OF FUTURE MEETINGS: all at 7.00pm in LPC office

- 41 - Thursday 10th May to include Annual Parish Council meeting. Agenda items to Clerk by 1st May

The meeting ended at 8.55 pm