

# LODDON PARISH COUNCIL

Minutes of Loddon Parish Council meeting held on Thursday 8<sup>th</sup> March 2018 at 7.00pm in The Library Annexe, Loddon

**Present:** Sarah Colman (SC) Chair  
Paul Clemence (PC)  
Sophie Garrett (SG)  
Ray Lumley (RL) Vice Chair  
Michael Roe (MR)  
June Strickland (JS)  
Margaret Wallace (MW)

**In Attendance** Howard Keeling (HK) Finance & Projects Officer  
Anne Panella (AP) Parish Clerk

## **WELCOME**

432 The Chair welcomed everyone to the meeting and confirmed that no-one wished to record the meeting.

## **APOLOGIES FOR ABSENCE**

433 Were received from David Bingham, John Coupe, Gary Knights, Colin Gould and Barry Stone. John Bussens also did not attend.

## **DECLARATIONS OF INTEREST**

434 None were declared

## **APPROVAL OF THE MINUTES OF THE MEETING HELD ON THURSDAY 8<sup>TH</sup> FEBRUARY 2018**

435 Minute 424: European Leader Funding: should read '*Waveney Valley has received £1.4 million ...*'

**Resolved:** to approve the Minutes of the meeting held on 8<sup>TH</sup> February 2018 with the above amendment. Proposed by RL, seconded MR. Agreement from those who attended the February meeting.

436 **Minutes of the meeting of the Playing Field Committee held on 12<sup>th</sup> February:** the Minutes were presented for information.

437 Noted that the tennis courts are being refurbished with new benches, nets and will be relined. A query was raised as to how the booking system works. It is reliant on booking made through the LPC offices by phone or email. There is an on-line calendar where availability can be viewed by LPC and the Jubilee Hall. Suggested that the next meeting of the Management Committee may wish to consider greater use of this calendar in order to assist in maximising capacity.

## **MATTERS ARISING**

438 George Lane Roundabout: CG sent email correspondence that SNC is in discussion with the developer and work is expected to commence early summer, following completion of the Hales roundabout.

## **REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

439 No further updates have been issued by either Councillor.

### **PLANNING**

440 2018/0370: Prospect House, Little Money Road. Extension to storage building. Support. Proposed by SC, seconded by RL. All in agreement.

441 2018/0370: 23 Low Bungay Road Amended plans for replacement new building with 2-bedroom annexe. LPC approved this at the February meeting but amended plans (only received today) have been submitted. AP to forward to all parish councillors for comment; the deadline is 29<sup>th</sup> March.

442 The following applications have been approved:

- a) 2018/0221: 32 Cannell Road, Loddon. work to tree with Tree Preservation Order. Thin crown by 25%. Approval with Conditions
- b) 2017/2900: Telecommunications mast at George Lane

### **PUBLIC FORUM**

443 Thanks were extended to all the individuals and businesses that assisted members of the community during the adverse weather last week; the help was much appreciated.

### **TOURIST INFORMATION**

444 Following a meeting with the TIC Co-ordinator and some Parish Councillors it was recommended that quoted be sought for improved signage; one at The Staithe directing visitors to the Tourist Information; A Board at the Church Plain carpark; over the internal door within the LPC/Library directing to TI and Parish Council. An external sign over the building will require planning permission; seek advice from SNC Planning Dept. This sign will show Library, Parish Council and Tourist Information.

445 Laptop: one will be available in the LPC offices but, previously, was not used by all the volunteers. A mural/collage, either painted or of photographs, to be hung on the corridor. Improved lighting is also required in this corridor; currently it does not encourage visitors to come into the building.

### **STREETLIGHTS**

446 SNC have identified five lights in Drury Lane and Davy Place that will continue to be provided and are classed as 'Needed'. Following the Cabinet decision to either remove or hand over streetlights to parish councils, a Working Group of four Parish Councillors walked the streets of the village at night-time and identified those areas where the Parish Council believes lights should be retained for the safety of residents. The list comprised 22 streetlights.

447 Agreed that the same Councillors will re-visit and review the lighting on these streets and create a list of no more than 10, and preferably less, that can be submitted to SNC to review.

448 It was noted that of the 33 lights within Loddon that are owned and maintained by SNC, five need to be replaced within two years (three are within Davy Place) the remainder within five years. One light, at The Staithe, has already been removed but due to its location, near water, is expected to be replaced. This needs to be monitored to ensure a replacement is provided.

**Resolved:** that the review of the streetlights by the Working Group be accepted as the final document to be submitted to SNC for their consideration. Agreed by all.

**FINANCIAL REPORT AND ACCOUNTS FOR PAYMENT**

449	Eon	Electricity – Pyes Mill	£9.75
	Anglia Water Business Ltd	Water rates- Church Plain toilets	£815.04
	Anglia Water Business Ltd	Water rates- Staithe toilets	£1546.52
	Allen Cadge & Gilbert	Land registration for PFC	£248.48
	Saffron Housing Trust	Garage Rental	£52.00
	Boyd Sports & Play	Nets for Tennis Courts (PFC)	£244.80
	Earth Anchors Ltd	Benches for Tennis Courts (PFC)	£691.20
	David Greeves	February Salary	£220.65
	Anne Panella	February Salary	£1026.57
	Howard Keeling	February Salary	£525.62
	HMRC	February contribution	£260.06
	Norfolk Pension Fund	February contribution	£324.54
		<b>TOTAL</b>	<b>£5,965.23</b>

450 Invoices received after despatch:

See the Difference: cleaning of toilets	£1,413.53	
Inty Ltd: Office 365 Subscription	£11.28	(Direct Debit)
TalkTalk: telephone and broadband	£40.70	(Direct Debit)
Npower: electricity to Church Plain toilets	£87.81	(Direct Debit)
For period 8/11/17 to 7/2/18		
Business Rates: LPC office	£713.30	
<b>GRAND TOTAL:</b>	<b>£8,195.85</b>	

**Resolved:** to approve all the expenditures above. Proposed by RL, seconded by SG. All in agreement.

451 HK confirmed that See the Difference! have been advised that from 2 April 2018 the Church Plain toilets will be returned to SNC; thanks were extended to the company for their commitment to this contract.

452 Grass Cutting Contract for 2018/19 at the February meeting all the grass cutting within the village was awarded to Loddon DIY. However, the costs provided were for a 2-year contract, and will remain as stated for the duration of the contract, which was over-looked when making the decision.

**Resolved:** to award the grass-cutting contract to Loddon DIY from April 2018 to March 2020. Proposed SG, seconded SC. All in agreement.

**SMALL GRANTS APPLICATION**

453 Chet Valley (All Saints) Patchworker: detailed circulated with papers.

**Resolved:** to grant £100. Proposed by RL, seconded by MR. All in agreement.

## **LODDON PARISH COUNCIL RISK ASSESSMENT**

- 454 This has been emailed to all Parish Councillors for comment. Agreed to the inclusion of the carpark at the Jubilee Hall. It was noted that the disabled access is around the back of the building; to check that the paved area giving access here is sufficient for wheelchairs and buggies. The amended document to be brought to the April meeting for 'sign off'.

## **REPORTS FROM PARISH COUNCILLORS**

- 455 Jubilee Hall: the accounts have been produced and will be provided to LPC as required.
- 456 Overgrown Hedges: on Beccles Road before Streetlight No: 14 on land owned by the Army Cadets. A request be placed to have the hedge cut as it impedes access.
- 457 Anglian Water: works are on-going to flush out the water mains from Chedgrave to Thurton.
- 458 Farthings Green: the kerbs on one side of the Green have been broken by numerous coaches driving over them en route to the schools. Discussion ensued as to what measures could be implemented to prevent the Green from being damaged in this way. Loddon DIY will make good once the weather improves but the issue will remain.
- 459 Parking at junction of Bridge Street and George Lane: although the bollards have prevented unacceptable parking on the pavement customers are now parking at this junction which is causing significant nuisance to pedestrians and other motorists. Pictures of offenders were put on FaceBook: the Police replied that this is not their responsibility: SNC have only one traffic Warden for the entire District and unable to cope with the volume of complaints but did confirm that it is acceptable to place photographs on social media and the LPC website without covering the registration numbers of the cars.
- 460 Parking in **Town** Centre signs: these have been placed in a few locations but noted that Loddon is regarded, by SNC, as a Market Town.
- 461 Hales Green: SNC have been attempting for sometime to delegate responsibility for the Green to a user/resident group but with little or no success. Hales & Heckingham Parish Council would like to meet with representatives from Loddon on seeking/agreeing a way forward; SNC are proposing that the issuing of shooting permits would be included in the remit of this group. Enquiries have been made with SNC to forward any Constitutional correspondence with regard to membership, Minutes of meetings etc. To date no response has been received.
- 462 Loddon Football Club: SNC provided mediation on this issue and a new, fixed term, contract which will see LFC remain in the village has been drawn up, but yet to be signed. It will see LFC paying an increase for facilities provided but a fixed term contract will enable them to apply for grants.
- 463 Childrens Playarea: one of the gates, of two, has been removed. It appears that the hinge has corroded and snapped but may be possible to repair.
- 464 Police Surgery: Saturday 10<sup>th</sup> March, between 1.00-2.00pm outside the Co-op.

**SIGNIFICANT CORRESPONDENCE and agree any necessary actions**

465 The list was presented and no further action at this time is required.

**DATES OF FUTURE MEETINGS: all at 7.00pm in LPC office**

- 466
- Thursday 12<sup>th</sup> April to include Annual Parish Meeting. Agenda items to Clerk by 3<sup>rd</sup> April
  - Thursday 10<sup>th</sup> May to include Annual Parish Council meeting. Agenda items to Clerk by 1<sup>st</sup> May

The meeting ended at 8.45 pm