
Minutes of The Meeting of Loddon Parish Council held on Wednesday 09 December 2020 at 7.00pm held remotely via 'GoTo Meeting'

Present: Cllr June Strickland, Chair (JS), Cllr Kay Mason-Billig, Vice-Chair (KB), Cllr Arthur Morris (AM), Cllr David Tarry (DT), Cllr Jane Hale (JH), Cllr Sophie Waggett (SW), Cllr Mervyn Pointer (MP), Cllr Alan Wildman (AW), Cllr Stephen Jones (SJ), Margaret Wallace (MW).

In Attendance: Emily Curtis (Parish Clerk), Georgina Hirst, (Responsible Finance Officer, RFO), District Councillor Jeremy Rowe, Andrew Milner (B-Line) and three members of the public.

Absent: Cllr Colin Binfield (CB).

1. Welcome

Cllr JS welcomed everyone to the meeting, and the Clerk confirmed that she wished to record the meeting.

2. Remote Meeting Protocol and Etiquette

The Chairman informed the Council and the members of the Public that microphones should be muted by all (including Cllrs if they are able) until they wished to contribute to the meeting. All attendees were asked to raise their hands if they wish to speak, and Parishioners were informed that they will be muted after Public Forum.

3. Apologies for Absence

Apologies were received from Cllr CB and the reason for absence was accepted by the Council.

4. Declarations of Interest

Cllr DT declared a pecuniary interest in planning application 2020/2159 and Cllr AM declared a non-pecuniary interest in planning application 2020/2118.

5. To Approve the Minutes of the Meeting Held on the 11 November 2020

The RFO requested that an amendment be made to the amount paid to Loddon Garden DIY, the amount should have read £803.87, not £709.76. With this amendment, the Minutes of the meeting held on 11 November 2020 were **APPROVED** as a correct record.

6. Matters Arising:

6.1 Wherryman's Way Interpretation Board

Thanks to Norfolk County Council Trails for replacing the frame on the Wherryman's Way Interpretation Board at The Staithe. The Oak frame will need oiling once a year to help preserve it. **ACTION:** Clerk to add to maintenance schedule.

6.2 Broads National Park Sign

The 'Broads National Park' sign has been removed. The Parish Council has not received a reply to their email inviting Rob Leigh to attend a meeting to discuss the Broads National Park branding.

7 To receive reports from County and District Councillors in attendance and Public Forum:

7.1 County Councillor Barry Stone

County Cllr Barry Stone sent his apologies and had circulated a report to Councillors prior to the meeting.

7.2 District Councillor Jeremy Rowe

District Cllr Jeremy Rowe reported that the 'ChetChat' support group was collecting donations for Christmas hampers, that will be distributed to local people in need.

Cllr Stephen Jones arrived.

7.3 District Councillor Kay Mason-Billig

District Cllr Kay Mason-Billig reported that the South Norfolk 'HelpHub' was available to assist people during the pandemic.

Two planning applications have been received in Loddon and Chedgrave for mobile phone masts, and comments are welcomed on the applications.

Progress continues for the construction of the George Lane roundabout with legal documents being completed to safeguard the funds. Anglian Water will commence construction work in January 2021.

South Norfolk Council confirmed that they are responsible for clearing the footpath between Holy Trinity Church and Mill Road and have added it to their regular schedule.

ACTION: Clerk to clarify if they are also responsible for clearing the path from Holy Trinity Church to Beccles Road.

7.4 Public Forum

A parishioner organised to collect correspondence from the Loddon parish Council office.

8 Finance Report - RFO

8.1 Accounts for Payment in Accordance with the Budget

The RFO presented the list of payments and requested that two signatories will need to attend the office and check and initial the payments.

Date	CHQ / SO / DD	Payee	Item	Amount
19.11.20	DD	Plusnet	Phone / broadband	41.12
04.12.20	DD	British Gas	Staithe Electricity	220.96
05.12.20	DD	South Norfolk Council	Toilets Rates	170.00
05.12.20	DD	South Norfolk Council	Library Rates	434.00
06.12.20	DD	Saffron Housing	Garage Rent	52.00
08.12.20	DD	intY Ltd	2 x Office 365 Subscription	22.56
18.12.20	DD	British Gas	Gas	195.22
21.12.20	DD	BNP Paribas	Photocopier rental	189.05
23.12.20	DD	Information Commissioner's Officer	Data Protection Fee	35.00
09.12.20	104435	Loddon Garden & DIY	Skate Park and Path clearance War memorial weed & trim shrubs	89.99
09.12.20	104436	Farmland Forestry	Playing Field Tennis Courts Tree Surgery	2,016.00

09.12.20	104437	P A Forder	Pest control	45.00
09.12.20	104438	The Church in Loddon	Grant	1,320.00
09.12.20	104439	HM Revenue & Customs	December tax / NI	353.42
09.12.20	104440	Norfolk Pension Fund	Pensions Dec	704.69
09.12.20	BACS	December Salaries	Salary	2,424.54
09.12.20	BACS	E Curtis	Expenses GoTo meeting	13.20
09.12.20	BACS	Cozens (UK) Ltd	Street Lighting Maintenance	36.00
09.12.20	BACS	Cozens (UK) Ltd	Christmas Lights installation and removal	2,376.00
09.12.20	BACS	Norfolk County Council	Rent	500.00
09.12.20	BACS	Chris Knott	Cleaning	1,273.46
09.12.20	BACS	Adept IT Solutions	Business IT support	120.00
09.12.20	BACS	Amazon Payments UK Limited	Allotment Christmas lights	20.04
09.12.20	BACS	Norse Commercial Services Ltd	Risk Assessments Office & Staithe	480.00
09.12.20	BACS	Graphix Bank	FoL Board scribe Streetlight stickers	72.80
2020/21	Income	Received from	Item	Amount
Nov		Bridge Stores	Shower Tokens	80.00
Nov		Kings Head	Shower Tokens	60.00
11.11.20		South Norfolk Council	DCIIR KMB CCTV Grant	1,000.00
18.11.20		South Norfolk Council	Leman Grove MRC	200.00
18.11.20		South Norfolk Council	Paid in error to wrong PC	2,400.00
09.12.20		South Norfolk Council	Re-paid error payment	-2,400.00

8.2 Amendment for November 2020 Payments List

The payment for Loddon Garden & DIY in November 2020 should have been £803.87, not £709.76 as shown on the list. This will be corrected in the Minutes as agreed earlier.

ACTION: Clerk

8.3 Bank Reconciliation as of the 30 November 2020

The balance of Loddon Parish Council's bank accounts as of the 30 November 2020 are £217,054.61. THE RFO reported that South Norfolk Council had made a payment in error to LPC of £2,400.00 which will need to be returned. **ACTION:** RFO.

8.4 Draft Budget 2021/2022

Following the Budget Working Party meeting held on 02 December 2020, the updated Draft Budget 2021-22 spreadsheet and budget notes were circulated to Cllrs.

Further adjustments to the budget as discussed on 02/12/2020 are as follows:

- CCTV budget headings added to Staithe and Playing Field budget categories with budgets of £200 each for maintenance and renewal reserve accumulation.
- Streetlights income added to the earmarked reserves.
- Confirmed to leave the Broadland Meadow S106 monies out of the 2021-22 budget as transfer still ongoing and not yet agreed.

The Draft Budget for 2021/2022 was not agreed due to the outstanding Tax Base information yet to be received from South Norfolk Council and it was **RESOLVED** to add this item to January's meeting Agenda. **ACTION:** RFO.

8.5 Precept 2021/2022

The meeting held on the 02 December 2020 for the Budget Working Party recommended that the householders' precepted amount remain at the same level as 2020-21, therefore for 2021-22 £129.48 per year for band D equivalent. South Norfolk Council have notified the Parish Council that the 2021-22 draft Tax Base figure is 991. The draft tax base will be confirmed by SNC in December. The 2020-21 Tax Base was 1,000, therefore this is a small reduction for 2021-22.

2020-21 £129.48 x 1,000 = £129,480 (actual amount received £129,476)

2021-22 £129.48 x 991 = £128,315 (a decrease in the amount precepted of £1,165)

Alternatively, the precept amount could remain the same as 2019-20 at £129,476, doing this would mean the income to the Parish Council would remain the same however there would be a slight increase in the householders' precepted amount, up to £130.65 per year for a band D equivalent, an increase of 0.9%.

The Precept for 2021/2020 was not agreed due to the outstanding Tax Base information yet to be received from South Norfolk Council and it was **RESOLVED** to add this item to January's meeting Agenda. **ACTION:** RFO.

8.6 Approve Direct Debit Payment for Library Annexe Electricity Contract

Variable monthly direct debit, estimated at £123.69 (excluding VAT and CCL) to British Gas Lite. (Copy of contract in Dropbox).

Supplier	Duration	Standing Charge	Kwh
British Gas Lite (online service)	24 months	26.04p/day	14.19p/kwh

It was **RESOLVED** to approve the direct debit to British Gas Lite. **ACTION:** RFO

8.7 Unity Trust Current Account and Credit Card

The new Unity Trust Bank current account has been set up, cheque book and paying in book received. The RFO recommended that a transfer £30,000 be made from UTB savings account into UTB current account. The RFO will ensure that 2021-22 Precept is paid into the UTB current account. **ACTION:** RFO

The UTB Multipay credit card has been applied for and instructions have been made for the monthly balance to be cleared with funds from the UTB current account. The Clerk and RFO will each hold a card and transactions will be limited in accordance with the Financial Regulations.

8.8 CCTV Camera Caging at Staithe Public Conveniences

TPI Security have agreed to install two camera cages around the CCTV cameras mounted on the toilet building at a cost of £120.84 + VAT to prevent further attempted vandalism of the cameras. It was **RESOLVED** to accept this quote. **ACTION:** Clerk.

8.9 Update on Play Area Refurbishment Plan

A Public Open Spaces Working Party meeting was held at the Kittens Lane Play Area on the 01 December 2020 to review the work required to improve the aesthetics of the play area. **ACTION:** RFO to obtain quotes for the agreed work.

8.10 Mobile Phone for Emergency Contact Purposes

The office has suggested that a mobile phone would be helpful for emergencies, particularly when the office is closed. Mobile phone contracts for monthly or Pay as You Go contracts were considered but proved expensive, and it was **RESOLVED** that the Council would trial Virtual Landline at £5.95 per month whilst the office was closed over winter. This service diverts the new emergency telephone number to (up to) five other numbers, and a new emergency number could be obtained with same area code. **ACTION:** Clerk.

8.11 Rates for LPC Properties

The RFO reported that South Norfolk Council's Business Rates Team confirmed the following:

- If the Business Rate Relief for Public Lavatories legislation is passed this financial year, the Council will receive, backdated rate relief for public conveniences from 01 April 2020.
- In other circumstances the law prevents us from awarding discretionary rate relief to a precepting authority.

If Loddon Parish Council benefits from the rates relief for public conveniences, unfortunately it will not be eligible for Small Business Rate Relief (SBRR) on the Library Annexe. SBRR is only available to a Parish Council (or any business) where they are the ratepayer for one rated premise and Loddon will be the rate payer for two buildings.

ACTION: RFO to seek additional clarification.

8.12 Unity Trust Bank Mandates

It was RESOLVED to add Cllr CB as a signatory for Unity Trust. **ACTION:** RFO

8.13 Joint Venture CCTV Proposal at George Lane Playing Field

At the recent meeting of the Playing Field Committee there was a proposal for a shared CCTV system. This CCTV system would be a joint venture between Loddon Parish Council, Loddon United Football Club, Playing Field Committee, and the Jubilee Hall. Each organisation would have their cameras. Loddon Parish Council have obtained one quote (from a reputable company that has been used previously) to ascertain whether it is a viable proposal. The Council considered the proposal and **RESOLVED** to support the idea in principle. **ACTION:** Clerk to obtain two more quotes.

9 Parish Facilities

9.1 The Staithe Public Conveniences:

Recent repairs have been completed to the shower token unit, the shower door handle, and to the female WC cistern. The urinals have been flushed through to stop the reoccurring issue with the middle urinal not draining. Cllrs were informed of recurrent antisocial behaviour in the Men's toilets and thanks were given to Cllrs AW and DT for completing twice daily inspections. Winter cleaning hours will be adopted once this situation has been resolved. **ACTION:** RFO to agree winter cleaning hours.

The Legionella report has been received and the RFO will be obtaining quotes for the work that needs to be carried out. **ACTION:** RFO.

9.2 LPC Annexe and Office:

The office will be closed for two weeks over Christmas, from Monday 21 December 2020 to Monday 04 January 2021. There has been no update from the solicitors regarding the lease negotiation. The wasp nest has been removed at a cost of £45 from the roof of the Library Annexe. The Legionella report has been received, and the RFO will be obtaining quotes for the work that needs to be carried out. **ACTION:** RFO.

9.3 Tourist Information Centre:

Closed for winter season

9.4 Jubilee Hall

The Jubilee Hall received the Adopter Grant payment of £250 from SNC so the proposed grant of £250 to the Jubilee Hall will be deferred until 2021/2022 budget. **ACTION:** RFO

9.5 Library Annexe Rear Hall:

The office has received several enquiries recently, one for remote counselling sessions and another for family wellbeing sessions, although we have yet to receive confirmation of either.

9.6 Tennis Courts:

The Tennis Courts have re-opened for bookings in accordance with Government guidelines and are safe to use as the moss has been cleared.

9.7 Streetlights and Council Assets:

Pearce and Kemp are still dealing with an outstanding issue with one of the replacement LED lanterns. There is no update from SNC or NCC regarding the three streetlights that LPC have incorrectly adopted.

The Clerk will organise a meeting in the new year in conjunction with the Public Open Space Working Party to undertake a review of all LPC's assets. **ACTION:** Clerk/RFO.

It was noted that the wooden noticeboard at the Staithe (near the moorings) is in a dilapidated condition.

10 Public Open Spaces

10.1 Kitten's Lane Play Area:

A meeting of the Public Open Space Working Party identified the work that needs to be undertaken to improve the general aesthetics and condition of the Play Area. The addition of a piece of accessible equipment was discussed and the RFO is aware of several grants that could be applied for to fund this proposed addition. **ACTION:** RFO

10.2 The Skate Park

Nothing to report.

10.3 Allotments:

There are no available plots and there is a waiting list. Work on the perimeter ditch was attempted but due to water saturation of the site, the work was postponed. It was **RESOLVED** that the Working Party should investigate management of the Allotment boundary with consideration as to what type of trees, if any should be given permission on the plots. It was also suggested that it would be prudent to consider adding a term that requests that the plot holders do not obstruct the Council for any maintenance work on the Allotments. **ACTION:** Allotment WP.

10.4 Loddon & Chedgrave Playing Field Committee:

The Cllrs received a copy of the Minutes from the meeting on the 26 October 2020.

Saffron Housing have installed some low level fencing on the corner of the Playing Field/Kitten's Lane and are hopeful that once funds are obtained, they will be able to replace all the fencing on Crossway Terrace.

10.5 Hockey Field:

The metal gate has been temporarily removed, and the necessary repairs will be undertaken by a metal worker/welder offsite and reinstated once repaired.

10.6 Pyes Mill:

There has been no update from Helen Sibley regarding the Footbridge repairs.

10.7 Parish Trees:

A Tree Preservation Order application has been submitted for work to a tree on the Old Hockey Field, but it is unlikely to be determined until January 2021.

LPC has been contacted by a surveyor working on behalf of UK Power Networks requesting consent from the Council to undertake work on the A146 woodland as the trees have become a danger to the power lines. **ACTION:** Clerk.

10.8 B-Line Sites:

Andrew Milner has provided Loddon Parish Council with a report of the Loddon B-Line sites that have been agreed with SNC. The B-Line has offered to compile a report for Loddon Parish Council with all B-Line sites listed. The additional site on Broadland Meadow was mentioned, although this will not be available until the Public Open Space transfer has completed next spring.

B-Line has requested that the hedge around the Old Hockey Field pond should not be cut for at least 4 years. **ACTION:** Clerk to inform grounds maintenance contractor.

11 BROADLAND MEADOW Public Open Space Transfer

The Public Open Space Working Party met with Taylor Wimpey representative Reece Horne for a walkover of the site to discuss any outstanding work that needs to be completed prior to the transfer next spring (if the outstanding issues have been resolved).

There is an outstanding Risk Assessment for the footpath, beck and public open space (including the steps) which was promised in a letter dated 31 May 2015 and Allens Cadge and Gilbert have formally requested this document on Loddon Parish Council's behalf.

The Council has listed outstanding work that is to be completed prior to handover; **Repairs in the play area;** fences to be repainted, the plastic casing around the swing chain needs replacing as per RoSPA report, the willow arch needs re-shaping, the play log will need to have the necessary repairs detailed in the RoSPA report. A 'No Dogs Allowed' sign will need to be added to each gate of the play area and the keys for the padlocks on Play Area service gate needs to be provided.

Repairs to the Public Open Space; the replacement of two dead trees, the concrete post on path to be removed (NCC trails have given consent), the brambles to be cut back on the Taylor Wimpey side of the stream and the steps to be filled (not with gravel) so that there are no exposed trip hazards.

Cllr AM also asked the Council to consider what the inspection schedule should be put in place with respect to the Play area and the Public Open Space.

12 Governance Arrangements:

12.1 Consider Draft Code of Conduct

It was **RESOLVED** that the Code of Conduct be adopted. **ACTION:** Clerk

12.2 Consider Draft Complaints Procedure

It was **RESOLVED** that the Complaints Procedure be adopted with an amendment which reads "If it is considered that a breach may have occurred this will then be determined at a hearing of the Standards Committee at South Norfolk Council. **ACTION:** Clerk.

12.3 Consider Draft Data Protection Policy

It was **RESOLVED** that the Data Protection Policy be adopted. **ACTION:** Clerk.

12.4 Review Equal Opportunities Policy

It was **RESOLVED** that the Equal Opportunities Policy be adopted. **ACTION:** Clerk

12.5 Review Small Grants Policy

It was **RESOLVED** that the Small Grants Policy be adopted. **ACTION:** Clerk

13.0 Working Parties Membership

13.1 To Consider Disbanding the Streetlight Working Party

It was **RESOLVED** to disband the streetlight working party as the task has been completed. **ACTION:** Clerk.

13.2 Working Party Membership

It was agreed that Cllr AM would withdraw from the Neighbourhood Plan WP. Cllr SJ was ratified as a member of the Planning Working Party. It was agreed that Cllr SJ would become the Footpath Warden. **ACTION:** Clerk to update Working Party Committee.

13.3 Working Party Leadership

The Clerk requested that in line with the Working Party Policy and good standard practice, that a leader of each working party should be agreed upon. The Council did not **RESOLVE** to adopt any leaders of their working parties and the item was deferred to a future meeting.

14 Planning

14.1 Planning Applications Received from South Norfolk Council:

2020/2118: Land West of Little Money Road Loddon Norfolk. Industrial development with new access roads, landscaping, erection of a cafe with parking and visitors parking. **Deadline 10 December 2020. The Council RESOLVED to support the application, requesting that consideration be given to drainage and arboricultural issues.**

2020/2159: Location: Kings Head 16 Bridge Street Loddon NR14 6EZ. Proposal: Covered seating area in pub garden. **Deadline 21 December 2020. The Council RESOLVED to object to this application on the basis that insufficient information has been provided.**

2020/2165: 18 High Street Loddon NR14 6AH. Re-pointing of rear elevation with lime mortar. **Deadline 14 December 2020. The Council RESOLVED to support this application as the material choices are appropriate.**

2020/2047 Works to TPO trees Parish: Loddon Grid Ref: 635861 298787 Location: 6 Longfield Close Loddon NR14 6UU Proposal: Oak Tree - crown lift to 5m from ground level.

2020/2105 Works to trees in Conservation Area Parish: Location: 6 High Bungay Road Loddon NR14 6JT Proposal: Remove a self-sewn Sycamore (T1), Blackthorn stump and small Hawthorns (T2)

2020/2123 Works to trees in Conservation Area Parish: Location: The Firs 19 Norton Road Loddon Norfolk NR14 6JN Proposal: Fir trees x 2 - fell and replant with fruit trees (eg apple).

2020/2106. Location: 8 High Bungay Road Loddon NR14 6JT 1. Limes x 2 – crown lift to 5.5m over road. Reduce over extended limbs from 6m to 2-3m. Remove major dead wood from the upper crown. 2. Common Oak - fell. 3. Limes x 10 - pollard, reduce from approximately 12m to 7-8m. 4. Lawsons Cypress - reduce from approximately 12m to 7-8m. 5. Row of Holly and Lawsons Cypress - reduce from approximately 12m to 5-6m. 6. Beech - reduce large limbs to the south and south west from 10m to approximately 7m (install 7t GEFA flexible bracing system as a precautionary measure). 7. Lime - reduce to a monolith from 10m of 6m. 8. Common Oak - crown lift lowest two limbs over the access road from 4-5m 9. Twin stemmed Black Pine - install 7t GEFA flexible bracing system as a precautionary measure. 10. Black pine - fell. 11. Limes x 4 - reduce height by from 9m to 2m. 12. Yew - pollard from 8m to 5-6m. 13. Willow/Plum/Pear - fell.

14.2 DECISIONS on planning applications by South Norfolk Council:

2020/2197, Non-Material Amendment. Location: 2 Lemn Grove Loddon NR14 6LH. Proposal: Non-Material Amendment from 2020/0485 - Insertion of window into external wall of kitchen, east elevation. Decision: Approval with no Conditions. Delegated Date of decision: 27 November 2020

2020/1844. 9 Mill Road Loddon Norfolk NR14 6DR. Willow x 2 – Fell. No objections. Date of decision: 20 November 2020

2020/2145: Land North of George Lane. Non-material amendment application of planning permission 2016/0853 re-position plot 96 and finished levels across the northern section of the site.

2020/1633 Works to trees in Conservation Area Parish: Loddon Location: The Rookery 25 Beccles Road Loddon Norfolk NR14 6JQ Proposal: Leyland Cypress- Fell. Decision: No objections. Delegated Date of decision: 9 November 2020.

14.3 PLANNING APPLICATIONS received from Broads Authority: None

14.4 DECISIONS on planning applications by Broads Authority: None

15 Highways

15.1 Speed Awareness Message (Sam2):

A report was circulated to the Cllrs prior to the meeting. The Council gave thanks to Bryon Spark for moving the Sam2 to its new location each month.

16 Neighbourhood Plan

Richard Squires from Broadland Council has agreed to attend the 'GoTo' remote meeting on the 16 December 2020 at 7pm to explain what the next steps are for the group. All members from Loddon and Chedgrave have been invited to attend.

17 Christmas Tree and Loddon Christmas Lights

Thanks were given to Cllr AM for obtaining all the outstanding consents for the Christmas lights which were installed on the businesses and households on Bridge Street, Church Plain and the High Street. Cllr AM will also be undertaking weekly checks to ensure the lights are working correctly.

Andrew Carver and his team have completed the installation of lights and we have asked him to note any repairs that he needs to undertake so that he can be reimbursed. **ACTION:** Clerk to ensure that maintenance is included on 2021 tender.

The properties that supply power to the lights have been asked to keep the lights switched on permanently to ensure continuity (with the exception of the King's Head as their Christmas lights are on the same circuit as their external lighting).

Loddon has more Christmas lights than ever before as many residents have agreed to have the lights installed on their properties this year.

Battery LED lights have been purchased and will be passed to the Allotment Association for installation. If this lighting is deemed a success perhaps power supplies could be considered for 2021 lighting.

Cozens have installed the motifs and tree wraps on Church Plain and The Staithe Car Park. The tree wraps have reached the end of their economic life span so are only partially working and will need replacement in 2021.

The Christmas tree (kindly gifted from The Swan) has been installed by Andrew Carver, and Cozens have installed the Christmas tree lights.

The Loddon and Chedgrave Victorian Evening have uploaded two videos to YouTube, one wishing all the children of Loddon and surrounding area a “Happy Christmas” and another video of the Christmas competitions for ‘Best Dressed House’ and ‘Best Dressed Business’, judged by ‘Freedom of Loddon’ 2020 winner Algar Taylor.

18 Report from the Chairman

The Chairman reported that in previous years, a small token of thanks has been given to the properties that have supplied power to the Christmas lights, and it was **RESOLVED** that the Chairman’s Allowance could be used for this purpose. **ACTION:** RFO. The Chairman wished everyone a Happy Christmas and remarked that she hoped 2021 would be a better a year for all.

19 Significant Correspondence

- Footpath, Trinity Church to Mill Road. South Norfolk Council have clarified that they have responsibility for clearing the path.
- Councillor training from Norfolk Parish Training Services has been agreed for the New year and the cost will be £275.
- SNC Planning have offered remote sessions on planning and it was agreed that Cllrs JH, SW, DT, SJ, JS and KB would attend the January training session. **ACTION:** Clerk.
- Hales Common Cattle Grid issue has been resolved, for info only.

20 Items for Future Agenda:

- Cllr MW requested that provisional details for 100-year anniversary of the War Memorial in May 2021 be added to the January Agenda. **ACTION:** Clerk.

21 Date of the Next Meeting:

The date of the next meeting was agreed as Wednesday 13 January 2021 (Agenda items to Clerk by 04 January 2021).

The meeting ended at 21.50pm