

Dear Councillors, you are summoned to attend the meeting of Loddon Parish Council, to be held in the Library Annexe Rear Hall on Wednesday 09 March 2022 at 7.00pm.

Members of the public are welcome to attend in person and will be provided an opportunity for public participation under *Public Forum*.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

Signed: *Emily Curtis* (Parish Clerk)

Dated: 03 March 2022

AGENDA

- 1. Welcome and Meeting etiquette (note if anyone wishes to record the meeting)**
- 2. To receive any apologies for absence and consider accepting them**
- 3. To receive declarations of interest for items on the agenda and to consider any requests for dispensations**
- 4. To approve as a correct record, the Minutes of the meeting held on the 02 February 2022 and the 09 February 2022.**

- 5. To receive an update on matters arising from previous meetings (not on this agenda)**
 - 5.1: Electrical Cabinets
 - 5.2: Staithe Footbridge
 - 5.3: Jubilee Hall Car Park
 - 5.4: Church Plain Bus Shelter
 - 5.5: War Memorial Survey
 - 5.6: Kitten's Lane Play Area Refurbishment
 - 5.7: Freedom of Loddon Award

- 6. Public Forum**
 - 6.1: County/District Councillor Kay Mason-Billig
 - 6.2: District Councillor Jeremy Rowe
 - 6.3: Public Forum

- 7. To receive reports from Council (for information only and previously circulated)**
 - 7.1: Chairman's Report
 - 7.2: Parish Councillors' Reports (including Outside Representative Roles and Wardens)
 - 7.3: Clerk's Report
 - 7.4: Administration and Allotment Officer's Report

- 8. To receive a report from the Responsible Finance Officer**
 - 8.1: To approve accounts for payment in accordance with the Budget (list tabled)
 - 8.2: To receive the Bank Reconciliation to 28 February 2022
 - 8.3: To consider the appointment of an Internal Auditor for the financial year 2021-22
 - 8.4: To consider subscriptions for 2022-23

- 8.5: To note the renewal of the PHS Staithe Toilet Sanitary Waste Collection Contract
- 8.6: To note the end of the Saffron Housing Trust 21 Drury Lane Garage Tenancy
- 8.7: To note the progress of an insurance claim for storm damage to a neighbouring garden and fence at the Loddon & Chedgrave Playing Field
- 8.8: To note the Local Government Services Pay Agreement 2021-22
- 8.9: To approve a virement of funds from the Neighbourhood Plan to the Salaries budget for the Project Officer costs

9. To consider the Emergency Plan Update and decide any necessary action

10. To receive an update from the Events Committee

- 10.1: To receive for information the minutes of the meeting held on the 16 February 2022
- 10.2: To receive an update from the Events Committee

11. Public Open Space

- 11.1: To receive an update on the Broadland Meadow Public Open Space Adoption
- 11.2: To consider planting several semi-dwarf fruit trees at Loddon Allotments in recognition of the Queen's Platinum Jubilee

12. To receive a report from the Playing Field Committee Representatives

13. Neighbourhood Plan

- 13.1: To consider forming a Joint Committee with Chedgrave Parish Council to create a Chet Neighbourhood Plan Committee
- 13.2: To consider adopting the Chet Neighbourhood Plan Committee Terms of Reference

14. To receive a report from the Building Refurbishment Working Party

- 14.1: To receive a report on the replacement automatic locking steel doors at the Staithe Toilets and to consider which option to choose

15. Personnel Committee

- 15.1: To consider adopting the Personnel Committee Terms of Reference

16. Planning

16.1: To receive a report from the Planning Working Party

16.2: To consider planning applications received from South Norfolk Council: *Please refer to the Planning Schedule published on the LPC website.*

- To consider any applications received after the agenda has been published.
- **2022/0292**, Location: 1 High Bungay Road Loddon Norfolk NR14 6JT. Re-open historic vehicle access to site with adjusted boundary fence line to create vehicle pull-in. Application Type: Listed Building Consent

16.3: To note decisions on planning applications by South Norfolk Council: *Please refer to the Planning Schedule published on the LPC website.*

16.4: To note planning applications received from Broads Authority: None

16.5: To note decisions on planning applications by Broads Authority: None

17. To receive highways information and agree any necessary action

17.1: To receive a report on the speed awareness message (Sam2)

17.2: High Bungay Road TRO

17.3: Loddon Bypass TRO (night-time closure over 4 weekends)

18. To consider correspondence and determine a response if required

18.1: Alder's at Loddon Allotments

18.2: Objection to High Bungay Road TRO

18.3: Emails from Complainant

18.4: Date of Jubilee Hall AGM –

18.5: Congestion on Loddon High Street

18.6: Loddon Marina Pre-Planning Notification

18.7: Community Police Forum

18.8: Ditch work at Loddon Allotments

18.9: Western Link update and map

18.10: NRF support to Community Resilience

18.11: To consider correspondence received after the agenda was published

19. To determine the outcome of the Formal Complaint Hearing held on the 02 February 2022

20. To consider ratifying the proposal made by the Clerk and Chairman to classify a complainant as unreasonably persistent or as behaving unreasonably and any restrictions to be applied

21. To consider any items for a future agenda

22. Exclusion of public and press: To consider excluding members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 Schedule 12A ss 1) & 2)

23. To receive an update on the alleged planning breaches at Loddon Marina

24. Date of next meeting: The next meeting of the Parish Council will be Wednesday 13 April 2022 at 7.00pm. (Agenda items to Clerk by the 05 April 2022).