

Dear Councillors, you are summoned to attend the meeting of Loddon Parish Council, to be held in the Library Annexe Rear Hall on Wednesday 09 February 2022 at 7.00pm.

Members of the public are welcome to attend in person and will be provided an opportunity for public participation under *Public Forum*.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

Signed: *Emily Curtis* (Parish Clerk)

Dated: 03 February 2022

AGENDA

1. **Welcome and Meeting etiquette (note if anyone wishes to record the meeting)**
2. **To receive any apologies for absence and consider accepting them**
3. **To receive declarations of interest for items on the agenda and to consider any requests for dispensations**
4. **To approve as a correct record, the Minutes of the meeting held on the 12 January 2022**

5. **To receive an update on matters arising from previous meetings (not on this agenda)**
 - 5.1: Formal Complaint Hearing
 - 5.2: Electrical Cabinets
 - 5.3: Planning Application 2021/1669
 - 5.4: High Bungay Road TRO

6. **Public Forum**
 - 6.1: County/District Councillor Kay Mason-Billig
 - 6.2: District Councillor Jeremy Rowe
 - 6.3: Public Forum

7. **To receive reports from Council (for information only and previously circulated)**
 - 7.1: Chairman's Report
 - 7.2: Parish Councillors' Reports (including Outside Representative Roles and Wardens)
 - 7.3: Clerk's Report
 - 7.4: Administration and Allotment Officer's Report

8. **To receive a report from the Responsible Finance Officer**
 - 8.1: To approve accounts for payment in accordance with the Budget (list tabled)
 - 8.2: To receive the Bank Reconciliation to 31 January 2022
 - 8.3: To receive the quarter 3 budget monitoring report
 - 8.4: To note the requested additional CIL information
 - 8.5: To consider a grant application from Loddon and District Horticultural Society
 - 8.6: To consider a five-year car park maintenance Stakeholder Grant to the Jubilee Hall Management Committee

- 8.7: To consider a quote for digging a new ditch to the front of the allotments
- 8.8: To consider the appointment of an Internal Auditor for the financial year 2021-22
- 8.9: To receive the 2022/2023 Budget Summary
- 8.10: To consider the quote from Norwich Glass for the replacement bus shelter panes on Church Plain
- 8.11: To consider the quote from Horsham Memorial for surveying Loddon War Memorial
- 8.12: To consider the three quotes for Kitten's Lane Play Area renovation
- 8.13: To consider the Events Committee request for £500 to support the Platinum Jubilee Event

9. To consider the Emergency Plan Update and decide any necessary action

10. To receive an update from the Events Committee

- 10.1: To note Chedgrave Parish Council wish to join the Committee
- 10.2: To consider amending the Terms of Reference to give Chedgrave Parish Council Councillors voting rights
- 10.3: To receive the minutes of the meeting held on the 01 February 2022
- 10.4: To receive the dates of the planned committee meetings

11. To consider the Land Registration of Farthing Green

12. To receive an update on the Broadland Meadow Public Open Space Adoption

13. To receive a report from the Playing Field Committee Representatives

14. To receive a report from the Chet Neighbourhood Plan

15. To receive a report from the Building Refurbishment Working Party

- 15.1: To consider the necessity for coin payment for the toilet doors
- 15.2: To receive a recommendation for the replacement automatic locking steel doors at the Staithe Toilets

16. Governance

- 16.1: To consider adopting a Lone Working Policy

17. Planning

17.1: To receive a report from the Planning Working Party

17.2: To consider planning applications received from South Norfolk Council: *Please refer to the Planning Schedule published on the LPC website.*

- To consider any applications received after the agenda has been published.
- **2022/0016:** Erection of a commercial building to accommodate manufacturing and technology facility and community facilities Location: Land North of Beccles Road Loddon Norfolk

17.3: To note decisions on planning applications by South Norfolk Council: *Please refer to the Planning Schedule published on the LPC website.*

17.4: To note planning applications received from Broads Authority: None

- 17.5: To note decisions on planning applications by Broads Authority: None**
- 18. To receive highways information and agree any necessary action**
18.1: To receive a report on the speed awareness message (Sam2)
- 19. To consider correspondence and determine a response if required**
19.1: Hales Green Working Party
19.2: Loddon 0-5 Community Network meetings
19.3: Proposed dog waste bin on George Lane
19.4: Victorian Evening Date; 09 December 2022
19.5: To consider correspondence received after the agenda was published
- 20. To consider replacing the 'Village of the Year' Sign with the Pandemic Plaque**
- 21. To consider replacing the Personnel Working Party with a Personnel Committee**
- 22. To consider the timing of the 2022 Freedom of Loddon Award**
- 23. To consider any items for a future agenda**
- 24. Exclusion of public and press:** To consider excluding members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 Schedule 12A ss 1) & 2)
- 25. To receive an update from the Personnel Working Party**
- 26. To receive an update on the Neighbourhood Plan Project Officer recruitment**
- 27. Date of next meeting:** The next meeting of the Parish Council will be Wednesday 09 March 2022 at 7.00pm. (Agenda items to Clerk by the 02 March 2022).