

Overview

In February 2015 the Local Government Transparency Code was introduced.

This places a duty on Loddon Parish Council to publish the following data at regular intervals.

Quarterly

Expenditure over £500 including VAT - page 2

Procurement card transactions - page 3

Invitations to tender for goods or services over £5,000 - page 4

Contracts with a value of over £5,000 - page 5

Annually

Details of all land and building assets - page 6

Social housing asset value - not applicable

Grants to voluntary, community or social enterprise organisations - page 7

Staffing chart - On Loddon Parish Council Parish Staff webpage

Trade Union facility time - not applicable

Parking account and spaces - not applicable

Senior Salaries above £50,000 - not applicable

Constitution - not applicable (LPC Standing Orders on LPC website)

Pay multiple - not applicable

Fraud - not applicable

One Off

Waste collection contracts - page 8

Expenditure Over £500

Date paid	Payee Name	Transaction Detail	Net Amount / £	Unrecoverable VAT / £	Budget ref
13/04/2022	The Church in Loddon	Church Grant	660.00	-	Parish - Church Grant
13/04/2022	Target Trees	Playing Field Tree work	1,000.00	-	Parish - Playing Field
13/04/2022	Norfolk Parish Training & Support	Subscription	525.00	-	Admin - subscriptions
13/04/2022	RWB Electrical Services	Electric light replacement	926.72	-	Office - refurbishment
11/05/2022	Top2Bottom Commercial Cleaning	Cleaning and security	981.85	-	Staithe toilets - cleaning
11/05/2022	Loddon Garden & DIY	Grass cutting	788.29	-	Parish - grounds maintenance
11/05/2022	Norfolk County Council	Office Quarterly rent	1,500.00	-	Office - rent

Procurement Card

Date paid	Payee Name	Transaction Detail	Net Amount / £	Unrecoverable VAT / £	Budget ref
02/04/2022	Post Office	Laptop repair postage	26.75		- Admin - IT/website
13/04/2022	Co-op	Annual Parish Meeting refreshments	26.15		_ Admin - meetings
13/04/2022	South Norfolk Council	Fete raffle licence	40.00		- Parish - Events / tourism
14/04/2022	Royal British Legion Shop	Allotment Trees Queens Jubilee Canopy Plaque	129.16		_ Parish - grounds maintenance
15/04/2022	Virtual Landline / Buzz	Emergency Phone line	4.96		- Admin - Phone/broadband
26/04/2022	Lloyds Bank	Monthly fees	6.00		- Admin - bank fees

Invitations to Tender

Ref no	Title	Description of goods or services sought	Start, end and review dates	Local Authority department responsible
	N/A			

Contracts over £500

Local Authority department responsible	Description of goods or services sought	Supplier Name and Details	Annual Spend on Contract (net) / £	Unrecoverable VAT / £	Invitation to Quote or Published Tender?
Loddon PC	PHS	Sanitary emptying	655.89	-	Invitation to quote
Loddon PC	Loddon Garden & DIY	Grounds maintenance	6,507.10	-	Invitation to quote

Details of all land and building assets

Owner / custodian	Name of land or building	Location	Asset Register Value / £
Loddon Parish Council	Allotments	Bridge Street	1.00
Loddon Parish Council	Playing Field	George Lane	1.00
Loddon Parish Council	Hockey Field	George Lane	1.00
Loddon Parish Council	A146 Woodlands	A146 Bypass / Warren Hills	1.00
Loddon Parish Council	Broadland Meadow Public Open Space and Play Area	Beccles Road	1.00
Loddon Parish Council	Loddon Library Annexe - Office & Rear Hall	Church Plain	n/a
Loddon Parish Council	Staithe Public Toilets	Staithe	108,117.00

Grants

Date paid	Payee Name	Transaction Detail	Grant Amount
			/ £
13/04/2022	Loddon Community Gym	Community Grant - advertising	100.00

Waste

Local Authority department responsible	Description of goods or services sought	Supplier Name and Details	Annual Spend on Contract (net) / £	Unrecoverable VAT / £	Invitation to Quote or Published Tender?
Loddon Parish Council	Waste Collection - Office	South Norfolk Council	72.92	-	Ongoing
Loddon Parish Council	Dog Bin emptying	South Norfolk Council	1,437.80	-	Ongoing
Loddon Parish Council	Sanitary emptying	PHS	655.89	-	Ongoing