

LODDON PARISH COUNCIL

Minutes of Loddon Parish Council meeting held on Thursday 14th June 2018 at
7.00pm in The Library Annexe, Loddon

Present:
David Bingham (DB)
Paul Clemence (PC)
John Coupe (JC)
Sophie Garrett (SG)
Michael Roe (MR)
June Strickland (JS)
Margaret Wallace (MW)

In Attendance
Colin Gould (CG) District Councillor, arrived 8.30 pm
Anne Panella (AP) Parish Clerk

WELCOME

91 The Chair welcomed all to the meeting and confirmed that no-one wanted to record the meeting.

92 APOLOGIES FOR ABSENCE

Were received from Howard Keeling, Gary Knights, Ray Lumley and Barry Stone. John Bussens also sent apologies and tendered his resignation from the Parish Council with immediate effect.

93 DECLARATIONS OF INTEREST

None were declared

APPROVAL OF THE MINUTES OF THE MEETING HELD ON THURSDAY 10th MAY 2018

94 Minute 75: amend to read 'DfT is consulting with Community Transport organisations.
Minute 76: amend to read 'Over £1 million has been spent in the Waveney Valley; £60K remains.

Resolved: to approve the Minutes of the meeting held on 10th May 2018, with the above amendments. Proposed by MR, seconded DB. All in agreement.

95 Committee Membership 2018/19: agreed to remove representation on the Loddon Buildings Preservation Trust. Other representation to remain as agreed at May meeting.

96 Playing Field Committee: the minutes of the meeting held on 11th June were presented for information; confirmed that free access to the tennis courts would be provided for 6 weeks over the summer for Under 18s.

MATTERS ARISING

97 Painting of shower cubicle: the cubicle has been cleared of mould but not yet painted.

- 98 Police Beat Manager: PC Reeve is apparently no longer the Beat Manager for Loddon although LPC was not informed. Attempts to find out the name and contact details for the new Manager are proving difficult as phone calls and emails are not answered.

REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

- 99 No written reports were provided and neither Councillor was present.

PLANNING

- 100 The following applications required a decision from the council:

- a. 2018/1105: Land west of Express Plastics: four detached dwellings and garages with associated access and landscaping.

Letter of objection has been received from local resident referring to the earlier decision of Secretary of State. It was noted that with Taylor Wimpey on one side of the proposed development and Foxes Loke on the other it appears an anomaly this land is refused permission.

Resolved: proposed by SG, seconded by MW to object on grounds that the land should be retained to provide a green barrier between developments. Majority agreement.

- b. 2018/1176: Adam Walters Ltd, Little Money Road: change of use from BS to Mixed Use B2 and car sales.

Resolved: Proposed by MR, seconded by PC, No objections. All in agreement.

- c. 2018/1208: 20 Mill Road: demolition of existing garage and erection of 1.5 storey side extension, garage side extension, new front porch and demolition of existing conservatory and erection of single storey sun room

Resolved: proposed by MW, seconded by MR, no objections. All in agreement.

- 101 The following applications have been approved

- a. 2018/0785: Bush Farm, Stubbs Green: variation of previous permission to relocate extension and changes to cladding and fenestration
b. 2018/0874: 7 Mill Road: works to trees in conservation area
c. 2017/2905: Land at the Swan Inn: provision of three letting rooms and associated landscaping
d. 2018/0629: 37 Bridge Street (listed building): replace timber windows with new hardwood
e. 2018/0707: Bridge Stores: retrospective application to install ATM
f. 2018/0843: 11 High Bungay Road: single storey extension, internal alterations and dormer to rear
2018/0844: 13 High Bungay Road: single storey extension, internal alterations and conversion of former garage

PUBLIC FORUM

- 102 LBPT: confirmed that a representative from LPC is not invited to the Trustees meeting but is welcome to attend the user group meetings.

- 103 George Lane Roundabout: further concerns raised as to whether this roundabout will be built. Assurances are provided by District and County Councillors; the Hales

roundabout is due to be completed shortly and George Lane was then to be constructed. Rumours and speculation abound with regard to finance, re-routing the gas main yet there is little or no information provided by Highways. The A146 is an increasingly busy and dangerous road; access from George Lane onto the A146 can take several minutes at busy times. Agreed that the County Councillor and/or Director of Highways or Cabinet member at NCC be requested to ascertain the exact progress of this project.

- 104 Church Plain: it was noted that the flower beds around Church Plain appear unkempt. These are the responsibility of SNC: CG offered to contact the Depot to request work is carried out prior to the arrival of summer visitors.

FINANCIAL REPORT AND ACCOUNTS FOR PAYMENT

105	Inty Cascade Ltd	Office 365 Premium subscription x 2 months	£22.56
	South Norfolk Council	Business Rates, LPC Office	£178.00
	nPower Business	Electricity charges	£167.42
	TalkTalk	Telephone & Broadband	£42.99
	First Connect	Intruder Alarm Service	£72.00
	Eon	Electricity - Pyes Mill	£7.38
	Norfolk Parish Training & Support	Training- Chairing successful meetings	£75.00
	Apogee	Photocopier charges	£44.51
	Council Officers	May salaries	£2,118.06
	HMRC	May contribution	£335.84
	Norfolk Pension fund	May contribution	£343.69
	TalkTalk	Telephone & Broadband	£40.70
	nPower Business	Electricity - Staithe toilets	£64.71
	Loddon Garden & DIY	Grounds Maintenance	£2,546.65
	See The Difference!!!	Toilet Cleaning	£1,272.55
	Glasdon	Litter Bins for Staithe	£802.84
	Smartmeters	Shower tokens	£126.00
	LBPT	Rent	£1,251.99
	War Memorial (1)	Pressure washing surround	£130
	MetroRod (2)	Clean small-bore pipework at Staithe toilets	£459
	Roberts and Son	Photocopying	£19.20
	D R Smith	Plumber: Staithe toilets	£145
	Auditing Solutions	Internal Audit	£504
		GRAND TOTAL (minus 2)	£10,311.09

- 106
1. This is a quote for work to be carried out prior to Remembrance Sunday in November.
 2. Agreed not to have this work carried out; significant improvement works to the drains were completed by South Norfolk in recent months.

Resolved: to approve all the expenditures above. Proposed by MR seconded by SG. All in agreement.

- 107 Updated Reserves: further clarification was requested. On Agenda for July meeting **HK**

SKATEPARK

- 108 A grant application to WREN has been prepared but due to the timing of the decision-making process and the anticipated start date of the project it will not be possible to submit the application for the next round of grants.
- 109 A report was provided on the options available. The full cost of the Skatepark is already available; to delay in order to submit a grant application runs the risk of the grant not being successful, or of receiving less than anticipated whilst the costs of the project will increase. A grant application can be submitted for improvements to the children's play area and the basketball pitch.
- 110 The S106 monies (£73K) can only be used for the provision of leisure and recreational facilities and must be fully spent by 20 January 2020; failure to spend the money will require it to be returned, in full, to the developer, Taylor Wimpey. Following the presentation at Chedgrave, the consultation with the school students and the support voiced by many within the community, a delay will pose a significant risk to the project.

Resolved: to accept Option 3, to proceed without the WREN application. Proposed by MR, seconded by DB. One abstention. Agreed

- 111 Indicative Costs: detailed costings for Preliminaries and Construction Activities were provided by Freestyle which include a contingency of £10K.

Resolved: to accept the costings of £199,732. Proposed by MR, seconded by DB. Agreed.

ANNUAL GOVERNANCE AND ACCOUNTABILITY STATEMENT

- 112 The Internal Audit Report was circulated to all Parish Councillors and no queries were raised. Progress on the Recommendations will be subject to regular updates at LPC meetings.
- 113 Approve Annual Governance Statement: Presented and no queries raised.
Resolved: to accept the Statement. Proposed by MW, seconded by PC. All in agreement.
- 114 Approve Accounting Statements: Presented and no queries raised.
Resolved: to accept the Statement. Proposed by MW, seconded by PC. All in agreement.

REPORTS FROM PARISH COUNCILLORS

- 115 Bus Shelters: agreed that these both need to be cleaned (High Bungay Road and Church Plain)
- 116 Memorial Tree, Royal Wedding: agreed to plant a tree by the new skatepark to commemorate the recent wedding.
- 117 Ambulance/medical Volunteers: local volunteers have not received the training necessary to ensure their skills and CPD remain up to date. Nor have their DBS checks been renewed, despite assurances from management. This means that local volunteers are unable to assist at an emergency or carry out possibly life-saving procedures. Agreed to write to the Ambulance Service expressing concerns that a vital local community asset is being lost. MW to provide the details and a contact.

AP
MW

- 118 Drain Covers on Bridge Street: a large 3-drain manhole cover is becoming unstable. Highways to be informed.

AP

SIGNIFICANT CORRESPONDENCE and agree any necessary actions

- 119 War Memorial: Grade II listed status has been awarded, by the War Memorials Trust, to the Loddon memorial.
- 120 Dog Fouling: Article to be put in July Contact regarding the rise in incidents of dog fouling.

DATES OF FUTURE MEETINGS: all at 7.00pm in LPC office

- 121
- Thursday 12th July. Agenda items to Clerk by 3rd July
 - Thursday 9th August (if required)
 - Thursday 13th September. Agenda items to Clerk by 4th September

The meeting ended at 8.45 pm